Combined Financial Statements **December 31, 2020**



Independent auditor's report

To the directors of The Multiple Sclerosis Society of Canada (Quebec Division)

Our opinion

In our opinion, the accompanying combined financial statements present fairly, in all material respects, the financial position of The Multiple Sclerosis Society of Canada (Quebec Division) and Quebec Chapters (together, the Society) as at December 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO).

What we have audited

The Society's combined financial statements comprise:

- the combined balance sheet as at December 31, 2020;
- the combined statement of revenues and expenditures for the year then ended;
- · the combined statement of changes in net assets for the year then ended;
- the combined statement of cash flows for the year then ended; and
- the notes to combined financial statements, which include significant accounting policies and other explanatory information.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the combined financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the combined financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.



Responsibilities of management and those charged with governance for the combined financial statements

Management is responsible for the preparation and fair presentation of the combined financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of combined financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the combined financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's responsibilities for the audit of the combined financial statements

Our objectives are to obtain reasonable assurance about whether the combined financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these combined financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the combined financial statements, whether
 due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
 a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
 involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the combined financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the combined financial statements, including the disclosures, and whether the combined financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Society to express an opinion on the combined financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Montréal, Quebec May 7, 2021

¹ CPA auditor, CA, public accountancy permit No. A130737

Pricewaterhouse Coopers LLP

Combined Financial Statements

December 31, 2020

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Combined Balance Sheet

As at December 31, 2020

	Note	2020 \$	2019 \$
Assets			
Current assets Cash Accounts receivable Inventory Prepaid expenses Current portion of investments	3	2,740,958 1,555,287 28,428 53,905 101,827	2,325,256 700,369 26,638 106,582 11,827
·	_	4,480,405	3,170,672
Investments	4, 8	62,058	154,218
Capital assets	5 _	290,587	116,976
	_	4,833,050	3,441,866
Liabilities			
Current liabilities Accounts payable and accrued liabilities Deferred revenues Current portion of annuity payable Current portion of deferred lease inducement	6 7 8	1,958,610 172,777 3,174 4,861	1,406,907 167,637 3,065
		2,139,422	1,577,609
Obligations under capital leases		1,500	2,047
Annuity payable	8	17,645	20,819
Deferred lease inducement		51,045	-
Deferred contributions	9	187,733	61,409
Long-term debt	10 _	60,000	
	_	2,457,345	1,661,884
Net Assets			
Invested in capital assets		290,587	116,976
Internally restricted	11	185,156	51,155
Unrestricted	_	1,899,962	1,611,851
	_	2,375,705	1,779,982
	-	4,833,050	3,441,866
Commitments	12		

Combined Statement of Revenues and Expenditures

For the year ended December 31, 2020

	Note	2020 \$	2019 \$
Revenues			
Revenues from donations and government grants Corporate giving, individual giving and major donors Bequests Acts of greatness campaign Government grants Contributions from pharmaceutical partners Other	2	918,313 236,431 117,440 2,121,475 47,500 1,378	798,715 109,447 137,480 953,036 75,000 13,916
Total revenues from donations and government grants		3,442,537	2,087,594
Other revenues Signature events Local fundraising initiatives Partnership events and campaigns I challenge MS Public awareness activities HealthPartners Registration fees – Activities provided to clients Bingos and lotteries Sale of goods Investment revenues Miscellaneous revenues Membership revenues		992,816 183,674 110,273 212,804 1,424 244,258 40,957 52,366 15,011 52,212 2,295	2,114,030 1,872,759 155,898 535,559 207,835 265,497 118,326 68,874 6,614 43,427 25,939 7,585
Total revenues		5,350,627	7,509,937
Expenditures			
Fundraising expenditures Donations and grants Signature events Local fundraising initiatives Partnership events and campaigns I challenge MS Bingos and lotteries Cost of goods sold Indirect fundraising expenditures	2	358,827 454,426 313,669 31,452 78,088 5,002 30,554 256,955	253,519 1,367,268 1,295,947 41,162 147,653 4,861 4,317 394,598
Total fundraising expenditures	_	1,528,973	3,509,325
Program and administrative spending Client services Research Research – Acts of greatness campaign Public education and awareness Chapter and volunteer support and development Community relations Administration	2 11 11	1,075,589 146,650 117,440 616,484 571,330 145,366 553,072	1,390,470 249,642 137,480 698,446 569,489 149,719 511,872
Total program and administrative spending	_	3,225,931	3,707,118
Total expenditures	_	4,754,904	7,216,443
Excess of revenues over expenditures for the year	_	595,723	293,494

Combined Statement of Changes in Net Assets

For the year ended December 31, 2020

	Invested in capital assets \$	Internally restricted	Unrestricted	Total \$
As at January 1, 2019	105,964	66,463	1,314,061	1,486,488
Excess of revenues over expenditures for the year	-	-	293,494	293,494
Internally restricted (released) Acquisition of capital assets Amortization of capital assets	67,211 (56,199)	(15,308) - -	15,308 (67,211) 56,199	- - -
As at December 31, 2019	116,976	51,155	1,611,851	1,779,982
Excess of revenues over expenditures for the year	-	-	595,723	595,723
Internally restricted (released) Acquisition of capital assets Amortization of capital assets	253,042 (79,431)	134,001 - -	(134,001) (253,042) 79,431	- - -
As at December 31, 2020	290,587	185,156	1,899,962	2,375,705

Combined Statement of Cash Flows

For the year ended December 31, 2020

	2020 \$	2019 \$
Cash flows from		
Operating activities Excess of revenues over expenditures for the year Adjustments for	595,723	293,494
Variation in value of mutual fund investments Amortization of capital assets Deferred lease inducement	2,160 79,431 59,957	(2,111) 56,199 -
Amortization of deferred lease inducement Deferred contributions recognized in revenues	(4,051) 	(15,259) (5,000)
	733,220	327,323
Changes in non-cash working capital items Decrease (increase) in accounts receivable Decrease (increase) in inventory Decrease (increase) in prepaid expenses Increase (decrease) in accounts payable and	(854,918) (1,790) 52,677	111,741 13,650 (32,006)
accrued liabilities Increase (decrease) in deferred revenues Increase in deferred contributions	551,703 5,140 126,324	(358,229) (46,824) 36,375
	(120,864)	(275,293)
	612,356	52,030
Financing activities Payment of obligations under capital leases Payment of annuity Increase in long-term debt	(547) (3,065) 60,000	(2,088) (2,960)
	56,388	(5,048)
Investing activities Acquisition of investments Proceeds on sale of investments Acquisition of capital assets	(10,000) 10,000 (253,042)	(100,000) - (67,211)
	(253,042)	(167,211)
Net change in cash during the year	415,702	(120,229)
Cash – Beginning of year	2,325,256	2,445,485
Cash – End of year	2,740,958	2,325,256

Notes to Combined Financial Statements

December 31, 2020

1 Organization

The Multiple Sclerosis Society of Canada (Quebec Division) (the "Quebec Division") and 18 Quebec Chapters included in these combined financial statements were each incorporated under Part III of the Quebec Companies Act and work collaboratively for the purposes of providing services to people living with multiple sclerosis (MS) in Quebec, educating the public and financing medical research.

The Quebec Division and four Quebec Chapters are registered charitable organizations under the Income Tax Act (Canada). The 14 other Chapters are non-profit organizations for the purposes of this legislation.

2 Summary of significant accounting policies

Basis of accounting and presentation of combined financial statements

These combined financial statements have been prepared in accordance with Part III of the CPA Canada Handbook – Accounting – Accounting Standards for Not-for-Profit Organizations (ASNPO). They present the combined assets, liabilities, net assets and operations of the Quebec Division and the Quebec Chapters (collectively, the "Society").

All inter-Society transactions and balances have been eliminated.

Use of estimates

The preparation of combined financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities as well as disclosure of contingent assets and liabilities reported in the combined financial statements and the reported amounts of revenues and expenditures for the year. Actual results could differ from those estimates.

On March 11, 2020, the governments of Canada and Quebec implemented emergency public health measures in response to the threat posed by the COVID-19 global pandemic (coronavirus disease 2019). These extraordinary measures have a significant impact on the Society's operations and the Canadian economy as a whole. As of the date of the combined financial statements, it is not possible to predict precisely the impact this situation. The impacts will be taken into account as they become known and can be assessed. In order to meet its financial obligations and ensure the continuity of its mission, the Society has mobilized during the year ended December 31, 2020 to respond to the situation by taking measures allowing it to continue generating revenues from donations, reduce its expenses and to benefit as much as possible from the assistance programs put in place by governments. In addition, as a precaution, the Society has taken the decision to reduce its contribution to the national research program exceptionally and temporarily during the current and preceding fiscal year.

Notes to Combined Financial Statements

December 31, 2020

Volunteer services and contributed materials and services

The work of the Society is dependent, among other things, on services provided by numerous volunteers. In addition, the Society may receive contributed materials and other services. Because these materials and services are not normally purchased by the Society, and because of the difficulty in determining their fair values, contributed materials and services are not recognized in these combined financial statements unless they relate to capital assets.

Revenue recognition – Contributions

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government grants

Government grants are recognized when there is reasonable assurance that the amounts will be received and that the Society will meet all relevant conditions. Government grants received for the "Programme de soutien aux organismes communautaires" is recognized on a straight-line basis over the period of the program.

On March 27, 2020, the Canadian government announced a Canada Emergency Wage Subsidy (CEWS), in effect from March 15 to August 29, 2020 and extended thereafter, allowing Canadian businesses economically affected by the coronavirus pandemic to keep workers employed. Certain eligibility criteria must be met in order to be eligible for the CEWS. The Society recognized an amount of \$1,005,701 in government grants revenue for the year ended December 31, 2020 in relation to this grant.

On October 9, 2020, the Canadian government proposed the Canada Emergency Rent Subsidy (CERS) to provide direct support to businesses, non-profits and charities that are economically affected by the coronavirus pandemic. The CERS is a subsidy offered to cover part of the commercial rent or the real estate expenses retroactively for the period from September 27, 2020 until June 2021. The Society recognized an amount of \$39,628 in government grants revenue for the year ended December 31, 2020 with respect to this grant.

Inventory

Inventory is valued at the lower of cost and current replacement cost. Cost is generally determined on a first-in, first-out basis. Inventory comprises campaign and informational material.

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided for on a straight-line basis over the estimated useful lives of the assets. Amortization of computer and office equipment is provided for on a straight-line basis over a three- and five-year period, respectively. Leasehold improvements are amortized over the residual life of the lease.

Notes to Combined Financial Statements

December 31, 2020

Deferred lease inducement

The Quebec Division has an office lease which began on March 1, 2020 and expired on June 30, 2032 for which it received free rent for a total period of four months. The free rent is amortized on a straight-line basis over the term of the lease.

Under a lease expired on August 31, 2019, the Quebec Division received free rent for a total period of 15 months. This benefit was recorded as a provision for deferred lease inducement in the liability and was fully depreciated as at December 31, 2019.

Net assets

Net assets, other than those invested in capital assets and those that are internally restricted, are unrestricted. Internally restricted net assets result from a resolution of the Board of Directors of the Laurentides, Laval, Montreal, Saguenay and Bas St-Laurent Chapters, for which the funds are mainly reserved for the purposes of investment in capital assets, technological developments, future projects and partnerships. Investment income earned on the restricted assets is unrestricted. The Society does not have externally imposed restrictions on its capital.

Allocation of expenses

The Society provides direct services to people affected by MS, funding for research into the cause and cure for MS, public education and awareness-raising activities, volunteer development and support, advocacy with governments, and stakeholder advocacy programs. The cost of each program includes the costs of personnel responsible for delivering it as well as expenditures that are directly related to its operation.

The Society also incurs costs related to fundraising, administration and governance. The expenses associated with these activities include the salaries of personnel responsible for these activities and directly related expenses.

Salary expenses are charged to the activity or activities for which the personnel are accountable for based on the allocation of time required to carry out their individual roles and responsibilities. The salary expenses are reviewed on an annual basis as part of the budgeting process, and adjustments are made during the year for significant changes in an individual's area of responsibility.

In addition to these direct costs, a number of support expenditures are incurred that are shared among all activities. The support expenditures include office equipment, amortization of capital assets, office rent and occupancy costs, and audit fees. The Society attributes these program fees and activities based on the hours spent on programs and activities by its employees.

Notes to Combined Financial Statements

December 31, 2020

Salary expenses and support expenditures are attributed between programs and activities as follows:

Program spending Fundraising expenditures Administration

		2020	2019
Quebec Division \$	Quebec Chapters \$	Total \$	Total \$
1,031,739 738,515 242,200	1,018,462 508,148 301,947	2,050,201 1,246,663 544,147	2,078,999 1,868,657 519,041
2,012,454	1,828,557	3,841,011	4,466,697

Financial instruments

Measurement of financial instruments

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at amortized cost, except for equity investments quoted in active markets, if any, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures for the year.

Financial assets measured at amortized cost consist of cash, accounts receivable and non-restricted investments, and financial assets measured at fair value consist of restricted investments. Financial liabilities measured at amortized cost consist of accounts payable and accrued liabilities, obligations under capital leases and annuity payable.

Presentation and transaction costs

Liabilities are classified as current unless the Society has an unconditional right to defer its settlement liabilities for at least 12 months after the combined balance sheet date.

Transaction costs on financial assets and financial liabilities measured at amortized cost, if any, are added to or netted against the carrying value of the related asset or liability and then recognized over the expected life of the instrument using the straight-line method.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the writedown is recognized in excess of revenues over expenditures for the year. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures for the year.

Notes to Combined Financial Statements

December 31, 2020

3 Accounts receivable

	2020 \$	2019 \$
Receivable from the Multiple Sclerosis Society of Canada CEWS receivable	457,829 682,515	346,718
CERS receivable Programme de soutien aux organismes communautaires (PSOC)	39,628	-
subsidy receivable Others	85,294 290,021	35,019 318,632
	1,555,287	700,369

The other accounts receivable consist principally of sponsorships receivable, receivables related to special events, lottery deposits and sales taxes receivable.

4 Investments

	2020 \$	2019 \$
Restricted investments* Mutual funds – Initial restricted amount Reduction in value in mutual fund investments	52,000 (5,926)	52,000 (3,766)
	46,074	48,234
Non-restricted investments Term deposit Non-refundable guaranteed investment certificates Others	100,000 16,500 1,311	100,000 16,500 1,311
	117,811	117,811
Less: Current portion	163,885 101,827	166,045 11,827
	62,058	154,218

^{*} These investments are restricted until 2026.

As at December 31, 2020, the term deposit bears interest at a rate of 1.45% (2019 - 1.45%) and matures in April 2021.

As at December 31, 2020, the non-redeemable guaranteed investment certificates bear interest at rates ranging between 0.15% and 1.50% (2019 – between 1.00% and 1.50%) and mature between December 2021 and 2023.

Notes to Combined Financial Statements

December 31, 2020

5 Capital assets

			2020	2019
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Computer and office equipment Leasehold improvements	331,220 248,687	242,023 47,297	89,197 201,390	85,897 31,079
	579,907	289,320	290,587	116,976

6 Accounts payable and accrued liabilities

	2020 \$	2019 \$
Payable to the Multiple Sclerosis Society of Canada Accounts payable and accrued liabilities Government remittances*	1,398,525 560,085 	975,958 426,286 4,663
	1,958,610	1,406,907

^{*} Government remittances consist of amounts (such as payroll withholding taxes) required to be paid to government authorities and are recognized when the amounts become due.

7 Deferred revenues

Deferred revenues consist of government grants and amounts for which special conditions exist.

	2020 \$	2019 \$
Balance – Beginning of year	167,637	214,461
Revenues Amount recognized in the combined statement of revenues and expenditures Amount received relating to the following year	(167,637) 172,777	(214,461) 167,637
Balance – End of year	172,777	167,637

Notes to Combined Financial Statements

December 31, 2020

8 Annuity payable

On September 29, 2016, the Society received a donation of mutual funds units from an individual for an amount of \$52,000. The donation consists of two parts as follows:

- a) An amount of \$19,300 that must be held for a minimum of 10 years, which has been recorded as a deferred contribution in the combined balance sheet; and
- b) An amount of \$32,700 for which the Society must retain the invested capital of the donation at Investors Group Financial Services Inc. until the annuity is fully paid to the donor and annuitant, i.e. 120 monthly payments of \$321 as of January 1, 2017.

	2020 \$	2019 \$
Annuity payable, discounted at the implicit interest rate of 3.5% and maturing on December 1, 2026 Less: Current portion	20,819 3,174	23,884 3,065
	17,645	20,819

Future minimum payments of the annuity payable in the next five years and thereafter are as follows:

	\$
2021 2022 2023	3,852 3,852 3,852
2024 2025 Thereafter	3,852 3,852 3,852 3,852
Less: Interest	23,112 2,293
	20,819

Notes to Combined Financial Statements

December 31, 2020

9 Deferred contributions

Deferred contributions consist of donations received by the Society which are restricted by donors and which were not spent at the end of the fiscal year. As at December 31, 2020, the balance mainly includes amounts allocated to research (note 11).

	2020 \$	2019 \$
Balance – Beginning of year	61,409	30,034
Revenues Amount recognized in the combined statement of revenues and expenditures	_	(5,000)
Amount received relating to the following year	126,324	36,375
Balance – End of year	187,733	61,409
10 Long-term debt		
	2020 \$	2019 \$
Government loan of \$60,000, interest-free, of which an amount of \$20,000 will be offered in the form of a forgivable loan if the Society repays \$40,000 by December 31, 2022	60,000	_

11 Research funding

An important part of the Society's mission is to finance medical research on MS. In previous years, the Society has donated almost all of its annual excess of revenues over expenditures to the Multiple Sclerosis Society of Canada as a research contribution. This contribution is presented in "Research" and "Research – Acts of greatness campaign" in the combined statement of revenues and expenditures. For the years ended December 31, 2019 and 2020, given the expected impact of the global crisis related to the COVID-19 pandemic, the Society has exceptionally and temporarily reduced the amount of its research contribution.

Notes to Combined Financial Statements

December 31, 2020

12 Commitments

Minimum rents for premises leased under long-term operating leases are as follows:

	\$
2021	378,581
2022	271,384
2023	224,738
2024	225,363
2025	230,407
Thereafter	1,535,593

13 Financial instruments

Credit risk

Financial instruments that potentially subject the Society to credit risk consist of cash, accounts receivable and investments. The Society has deposited its cash with reputable financial institutions. Accounts receivable primarily consist of amounts receivable from the Multiple Sclerosis Society of Canada and government entities. Management therefore considers that there is no credit risk as at December 31, 2020.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Society is exposed to market risk relating to its investment in units of a mutual funds which is invested in US equities; however, this risk is limited given that the amount invested is not significant.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with its financial obligations. The Society is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, obligations under capital leases, annuity payable and commitments for the rental of its premises. The Society minimizes this risk through an annual budget process and rigourous follow-up.