Combined Financial Statements **December 31, 2021** 

**Combined Financial Statements** 

December 31, 2021

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### Independent auditor's report

To the Directors of The Multiple Sclerosis Society of Canada (Quebec Division)

#### **Our opinion**

In our opinion, the accompanying combined financial statements present fairly, in all material respects, the financial position of The Multiple Sclerosis Society of Canada (Quebec Division) and Quebec Chapters (together, the Society) as at December 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO).

#### What we have audited

The Society's combined financial statements comprise:

- the combined balance sheet as at December 31, 2021;
- the combined statement of revenues and expenditures for the year then ended;
- the combined statement of changes in net assets for the year then ended;
- · the combined statement of cash flows for the year then ended; and
- the notes to the consolidated financial statements, which include significant accounting policies and other explanatory information.

#### **Basis for opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the combined financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Independence

We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the combined financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.



### Responsibilities of management and those charged with governance for the combined financial statements

Management is responsible for the preparation and fair presentation of the combined financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of combined financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the combined financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

### Auditor's responsibilities for the audit of the combined financial statements

Our objectives are to obtain reasonable assurance about whether the combined financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these combined financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the combined financial statements, whether
  due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
  a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
  involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the combined financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the combined financial statements, including the disclosures, and whether the combined financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Society to express an opinion on the combined financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Montréal, Quebec May 25, 2022

<sup>1</sup> CPA auditor, public accountancy permit No. A130737

Pricewaterhouse Coopers LLP

**Combined Balance Sheet** 

As at December 31, 2021

	Note	2021 \$	2020 \$
Assets		·	·
Current assets Cash Accounts receivable Inventory Prepaid expenses Current portion of investments	3 4 _	4,459,359 651,286 17,193 50,964 11,822 5,190,624	2,740,958 1,555,287 28,428 53,905 101,827
Investments	4, 8	53,167	62,058
Capital assets	5 _	72,530	290,587
	_	5,316,321	4,833,050
Liabilities			
Current liabilities Accounts payable and accrued liabilities Deferred revenues Current portion of annuity payable Current portion of deferred lease inducement Current portion of long-term debt	6 7 8 10 _	1,901,408 149,216 3,287 - 60,000	1,958,610 172,777 3,174 4,861 - 2,139,422
Obligations under capital leases		1,500	1,500
Annuity payable	8	14,358	17,645
Deferred lease inducement		-	51,045
Deferred contributions	9	57,592	187,733
Long-term debt	10 _	-	60,000
	<del>-</del>	2,187,361	2,457,345
Net Assets			
Invested in capital assets		72,530	290,587
Internally restricted	11	400,514	185,156
Unrestricted	_	2,655,916	1,899,962
	<del>-</del>	3,128,960	2,375,705
	<u>-</u>	5,316,321	4,833,050
Commitments and contingencies	14		

Combined Statement of Revenues and Expenditures

For the year ended December 31, 2021

	Note	2021 \$	2020 \$
Revenues			
Revenues from donations and government grants Corporate giving, individual giving and major donors Bequests Acts of greatness campaign Government grants Contributions from pharmaceutical partners Other	2 _	1,198,975 135,973 50,000 2,098,698 84,625 14,833	918,313 236,431 117,440 2,121,475 47,500 1,378
Total revenues from donations and government grants		3,583,104	3,442,537
Other revenues Signature events Local fundraising initiatives Partnership events and campaigns I challenge MS Public awareness activities HealthPartners Registration fees – Activities provided to clients Bingos and lotteries Sale of goods Investment revenues Membership revenues		1,343,972 486,193 139,178 372,988 5,588 228,288 34,930 53,606 61,735 15,630 1,194	992,816 183,674 110,273 212,804 1,424 244,258 52,212 40,957 52,366 15,011 2,295
Total revenues	_	6,326,406	5,350,627
Expenditures			
Fundraising expenditures Donations and grants Signature events Local fundraising initiatives Partnership events and campaigns I challenge MS Bingos and lotteries Cost of goods sold Indirect fundraising expenditures	2	361,062 397,974 431,501 38,282 131,794 5,396 46,949 191,176	358,827 454,426 313,669 31,452 78,088 5,002 30,554 256,955
Total fundraising expenditures	_	1,604,134	1,528,973
Program and administrative spending Client services Research Research – Acts of greatness campaign Public education and awareness Chapter and volunteer support and development Community relations Administration  Total program and administrative spending	2, 12 13 13 —	1,031,924 950,000 50,000 556,338 636,489 157,263 587,003	1,075,589 146,650 117,440 616,484 571,330 145,366 553,072
Total expenditures	_	5,573,151	4,754,904
Excess of revenues over expenditures for the year	_	753,255	595,723

Combined Statement of Changes in Net Assets

For the year ended December 31, 2021

	Invested in capital assets \$	Internally restricted	Unrestricted \$	Total \$
As at January 1, 2020	116,976	51,155	1,611,851	1,779,982
Excess of revenues over expenditures for the year Internally restricted (released) Acquisition of capital assets Amortization of capital assets	253,042 (79,431)	134,001 - -	595,723 (134,001) (253,042) 79,431	595,723 - - -
As at December 31, 2020	290,587	185,156	1,899,962	2,375,705
Excess of revenues over expenditures for the year Internally restricted (released) Acquisition of capital assets Amortization and writeoff of capital assets	34,061 (252,118)	215,358 - -	753,255 (215,358) (34,061) 252,118	753,255 - - -
As at December 31, 2021	72,530	400,514	2,655,916	3,128,960

**Combined Statement of Cash Flows** 

For the year ended December 31, 2021

	2021 \$	2020 \$
Cash flows from		
Operating activities  Excess of revenues over expenditures for the year  Adjustments for	753,255	595,723
Variation in value of mutual fund investments Amortization and writeoff of capital assets Deferred lease inducement	(1,109) 252,118 -	2,160 79,431 59,957
Amortization and writteoff of deferred lease inducement Deferred contributions recognized in revenues	(55,906) (140,562)	(4,051) -
	807,796	733,220
Changes in non-cash working capital items  Decrease (increase) in accounts receivable Decrease (increase) in inventory Decrease in prepaid expenses Increase (decrease) in accounts payable and	904,001 11,235 2,941	(854,918) (1,790) 52,677
accrued liabilities Increase (decrease) in deferred revenues Increase in deferred contributions	(57,202) (23,561) 10,421	551,703 5,140 126,324
	847,835	(120,864)
	1,655,631	612,356
Financing activities Payment of obligations under capital leases Payment of annuity Increase in long-term debt	(3,174)	(547) (3,065) 60,000
	(3,174)	56,388
Investing activities Acquisition of investments Proceeds on sale of investments Acquisition of capital assets	(10,000) 110,005 (34,061)	(10,000) 10,000 (253,042)
	65,944	(253,042)
Net increase in cash during the year	1,718,401	415,702
Cash – Beginning of year	2,740,958	2,325,256
Cash – End of year	4,459,359	2,740,958

Notes to Combined Financial Statements

December 31, 2021

#### 1 Organization

The Multiple Sclerosis Society of Canada (Quebec Division) (the "Quebec Division") and 18 Quebec Chapters included in these combined financial statements were all incorporated under Part III of the Quebec Companies Act and work collaboratively for the purposes of providing services to people living with multiple sclerosis (MS) in Quebec, educating the public and financing medical research.

The Quebec Division and 14 Quebec Chapters are registered charitable organizations under the Income Tax Act (Canada). The 4 other Chapters are non-profit organizations for the purposes of this legislation.

#### 2 Summary of significant accounting policies

#### Basis of accounting and presentation of combined financial statements

These combined financial statements have been prepared in accordance with Part III of the CPA Canada Handbook – Accounting – Accounting Standards for Not-for-Profit Organizations (ASNPO). They present the combined assets, liabilities, net assets and operations of the Quebec Division and the Quebec Chapters (collectively, the "Society").

All inter-Society transactions and balances have been eliminated.

#### Use of estimates

The preparation of combined financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities as well as disclosure of contingent assets and liabilities reported in the combined financial statements and the reported amounts of revenues and expenditures for the year. Actual results could differ from those estimates.

#### Volunteer services and contributed materials and services

The work of the Society is dependent, among other things, on services provided by numerous volunteers. In addition, the Society may receive contributed materials and other services. Because these materials and services are not normally purchased by the Society, and because of the difficulty in determining their fair values, contributed materials and services are not recognized in these combined financial statements unless they relate to capital assets.

#### **Revenue recognition – Contributions**

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Notes to Combined Financial Statements **December 31, 2021** 

#### **Government grants**

On March 27, 2020, the federal government announced a Canada Emergency Wage Subsidy (CEWS), in effect, retroactively, from March 15 to August 29, 2020 and extended thereafter, allowing Canadian businesses economically affected by the COVID-19 pandemic (coronavirus disease) to keep workers employed. Certain eligibility criteria must be met in order to be eligible for the CEWS. The Society recognized an amount of \$676,884 in government grants revenue for the year ended December 31, 2021 in relation to this grant (2020 – \$1,005,701).

On October 9, 2020, the federal government proposed the Canada Emergency Rent Subsidy (CERS) to provide direct support to businesses, non-profits and charities that are economically affected by the COVID-19 pandemic (coronavirus disease). The CERS is a subsidy offered to cover part of the commercial rent or the real estate expenses retroactively for the period from September 27, 2020 until June 2021. The Society recognized an amount of \$94,133 in government grants revenue for the year ended December 31, 2021 with respect to this grant (2020 – \$39,628).

As an employer in Canada that continues to be impacted by the COVID-19 pandemic (coronavirus disease), the Society has also recognized an amount of \$1,684 related to the Canada's Recovery Hiring Program (CRHP) in government grants revenue for the year ended December 31, 2021 with respect to this grant (2020 – nil).

#### **Inventory**

Inventory is valued at the lower of cost and current replacement cost. Cost is generally determined on a first-in, first-out basis. Inventory comprises campaign and informational material.

#### **Capital assets**

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided for on a straight-line basis over the estimated useful lives of the assets. Amortization of computer and office equipment is provided for on a straight-line basis over a three- and five-year period, respectively. Leasehold improvements are amortized over the residual life of the lease.

#### **Deferred lease inducement**

The Quebec Division has an office lease which began on March 1, 2020 and should have expired on June 30, 2032 for which it received free rent for a total period of four months. The free rent was amortized on a straight-line basis over the term of the lease. However, the Society assign this lease with effect from January 1, 2022 and therefore wrote off this provision for deferred lease inducement as at December 31, 2021.

Notes to Combined Financial Statements

December 31, 2021

#### **Net assets**

Net assets, other than those invested in capital assets and those that are internally restricted, are unrestricted. Internally restricted net assets result from a resolution of the Board of Directors of certain Chapters (note 11). Investment income earned on the restricted assets is unrestricted. The Society does not have externally imposed restrictions on its capital, except for the subsidized Chapters by the Programme de soutien aux organismes communautaires (PSOC) which must observe certain restrictions relating to the accumulation of surplus.

#### **Allocation of expenses**

The Society provides direct services to people affected by MS, funding for research into the cause and cure for MS, public education and awareness-raising activities, volunteer development and support, advocacy with governments, and stakeholder advocacy programs. The cost of each program includes the costs of personnel responsible for delivering it as well as expenditures that are directly related to its operation.

The Society also incurs costs related to fundraising, administration and governance. The expenses associated with these activities include the salaries of personnel responsible for these activities and directly related expenses.

Salary expenses are charged to the activity or activities for which the personnel are accountable for based on the allocation of time required to carry out their individual roles and responsibilities. The salary expenses are reviewed on an annual basis as part of the budgeting process, and adjustments are made during the year for significant changes in an individual's area of responsibility.

In addition to these direct costs, a number of support expenditures are incurred that are shared among all activities. The support expenditures include office equipment, amortization of capital assets, office rent and occupancy costs, and audit fees. The Society attributes these program fees and activities based on the hours spent on programs and activities by its employees.

Salary expenses and support expenditures are attributed between programs and activities as follows:

Program spending Fundraising expenditures Administration

_			2021	2020
	Quebec Division \$	Quebec Chapters \$	Total \$	Total \$
	947,559	1,082,453	2,030,012	2,050,201
	731,506	533,760	1,265,266	1,246,663
	278,070	305,185	583,255	544,147
-	1,957,135	1,921,398	3,878,533	3,841,011
-	1,937,133	1,321,330	3,070,333	3,041,011

Notes to Combined Financial Statements

December 31, 2021

#### **Financial instruments**

#### Measurement of financial instruments

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at amortized cost, except for equity investments quoted in active markets, if any, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures for the year.

Financial assets measured at amortized cost consist of cash, accounts receivable and non-restricted investments, and financial assets measured at fair value consist of restricted investments. Financial liabilities measured at amortized cost consist of accounts payable and accrued liabilities, obligations under capital leases annuity payable and long-term debt.

#### Presentation and transaction costs

Liabilities are classified as current unless the Society has an unconditional right to defer its settlement liabilities for at least 12 months after the combined balance sheet date.

Transaction costs on financial assets and financial liabilities measured at amortized cost, if any, are added to or netted against the carrying value of the related asset or liability and then recognized over the expected life of the instrument using the straight-line method.

### Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the writedown is recognized in excess of revenues over expenditures for the year. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures for the year.

Notes to Combined Financial Statements

December 31, 2021

#### 3 Accounts receivable

	2021 \$	2020 \$
Receivable from the Multiple Sclerosis Society of Canada CEWS receivable	157,409 174,475	457,829 682,515
CERS receivable CRHP receivable	29,034 1,684	39,628
PSOC receivable Sales taxes receivable	4,973 86,087	85,294 56,773
Others	197,624	233,248
	651,286	1,555,287

The other accounts receivable consist principally of sponsorships receivable, receivables related to special events and lottery deposits.

#### 4 Investments

	2021 \$	2020 \$
Restricted investments * Mutual funds – Initial restricted amount Reduction in value in mutual fund investments	52,000 (4,817)	52,000 (5,926)
	47,183	46,074
Non-restricted investments Term deposit, matured during the year Non-refundable guaranteed investment certificates Others	16,500 1,306	100,000 16,500 1,311
	17,806	117,811
Less: Current portion	64,989 11,822	163,885 101,827
	53,167	62,058

<sup>\*</sup> These investments are restricted until 2026.

As at December 31, 2021, the non-redeemable guaranteed investment certificates bear interest at rates ranging between 0.57% and 1.50% (2020 – between 0.15% and 1.50%) and mature between December 2022 and 2023.

Notes to Combined Financial Statements

December 31, 2021

### 5 Capital assets

			2021	2020
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Computer and office equipment Leasehold improvements	315,137 58,995	256,944 44,658	58,193 14,337	89,197 201,390
	374,132	301,602	72,530	290,587

### 6 Accounts payable and accrued liabilities

	2021 \$	2020 \$
Payable to the Multiple Sclerosis Society of Canada Accounts payable and accrued liabilities	1,541,331 360,077	1,398,525 560,085
	1,901,408	1,958,610

### 7 Deferred revenues

Deferred revenues consist of government grants and amounts for which special conditions exist.

	2021 \$	2020 \$
Balance – Beginning of year	172,777	167,637
Revenues Amount recognized in the combined statement of revenues and expenditures Amount received relating to the following year	(76,419) 52,858	(167,637) 172,777
Balance – End of year	149,216	172,777

Notes to Combined Financial Statements

December 31, 2021

### 8 Annuity payable

On September 29, 2016, the Society received a donation of mutual funds units from an individual for an amount of \$52,000. The donation consists of two parts as follows:

- An amount of \$19,300 that must be held for a minimum of 10 years, which has been recorded as a deferred contribution in the combined balance sheet; and
- An amount of \$32,700 for which the Society must retain the invested capital of the donation at Investors Group Financial Services Inc. until the annuity is fully paid to the donor and annuitant, i.e. 120 monthly payments of \$321 as of January 1, 2017.

	2021 \$	2020 \$
Annuity payable, discounted at the implicit interest rate of 3.5% and maturing on December 1, 2026 Less: Current portion	17,645 3,287	20,819 3,174
	14,358	17,645

Future minimum payments of the annuity payable in the next five years are as follows:

	\$
2022 2023 2024 2025 2026	3,852 3,852 3,852 3,852 3,852
Less: Interest	19,260 1,615 17,645

Notes to Combined Financial Statements

December 31, 2021

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### 9 Deferred contributions

Deferred contributions consist of donations received by the Society which are restricted by donors and which were not spent at the end of the fiscal year. As at December 31, 2020, the balance mainly includes amounts allocated to research (note 11).

	2021 \$	2020 \$
Balance – Beginning of year	187,733	61,409
Revenues Amount recognized in the combined statement of revenues and expenditures Amount received relating to the following year	(140,562) 10,421	- 126,324
Balance – End of year	57,592	187,733
Long-term debt	2021 \$	2020 \$
Government loan of \$60,000, interest-free, of which an amount of \$20,000 will be offered in the form of a forgivable loan if the Society repays \$40,000 by December 31, 2022  Less: Current portion	60,000 60,000	60,000

60,000

Notes to Combined Financial Statements

December 31, 2021

### 11 Internally restricted net assets

The following amounts are internally restricted following a resolution by the Board of Directors of the Abitibi-Témiscamingue, Bas-Saint-Laurent, Centre-du-Québec, Lac-St-Jean, Laurentides, Laval, Mauricie, Montréal and Saguenay Chapters:

	<b>2021</b> \$	2020 \$
Emergency fund Self-financing activities Acquisition of computer and other equipement Development of partnerships with the community Updating of databases Improvement of services and hiring of people Contribution to the 2022-2023 mission Training	33,449 108,592 21,245 96,000 5,000 69,000 40,000 27,228	37,000 80,156 16,000 47,000 5,000
	400,514	185,156

#### 12 Combined statement of revenues and expenditures

These accounts comprise part of the amounts provided in the combined statement of revenues and expenditures:

	2021 \$	2020 \$
Amortization and writeoff of capital assets Amortization and writeoff of deferred lease inducement	252,118 (55,906)	79,431 (4,051)

#### 13 Research funding

An important part of the Society's mission is to finance medical research on MS. This contribution is presented in "Research" and "Research – Acts of greatness campaign" in the combined statement of revenues and expenditures. The amount of the annual contribution to research is determined by the Board of Directors of the Quebec Division and each of the Quebec Chapters, taking into account their respective financial situation.

Notes to Combined Financial Statements

December 31, 2021

### 14 Commitments and contingencies

a) Minimum rents for premises leased under long-term operating leases are as follows:

	\$
2022 2023 2024 2025 2026 Thereafter	207,951 124,537 117,768 108,806 98,727 153,622
	811,411

b) Pursuant to the assignment of the office lease agreement by the Quebec Division, the Society remains a joint and several co-debtor until the termination of the original lease expiring June 30, 2032.

#### 15 Financial instruments

#### Credit risk

Financial instruments that potentially subject the Society to credit risk consist of cash, accounts receivable and investments. The Society has deposited its cash with reputable financial institutions. Accounts receivable primarily consist of amounts receivable from the Multiple Sclerosis Society of Canada and government entities. Management therefore considers that there is no credit risk as at December 31, 2021.

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Society is exposed to market risk relating to its investment in units of a mutual funds which is invested in US equities; however, this risk is limited given that the amount invested is not significant.

#### Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with its financial obligations. The Society is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, obligations under capital leases, annuity payable, long-term debt and commitments for the rental of its premises. The Society minimizes this risk through an annual budget process and rigorous follow-up.